

# Let's use the Literacy website!



"Literacy" homepage

<https://www.lib.u-tokyo.ac.jp/en/library/literacy>



The "Literacy" website is where **you can search, utilize, and learn** about academic information available at the University of Tokyo. An abundance of databases, e-journals, and e-books available at the university is accessible from here. You can also find information on planned training sessions and tips for writing reports and dissertations. Make the most of "Literacy."

## ■ Literacy website

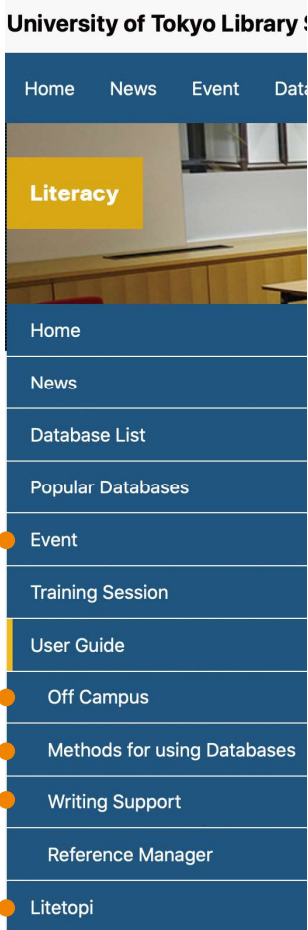
The screenshot shows the University of Tokyo Library System website. A navigation menu on the left is highlighted with numbered callouts: 1 (Home), 2 (News), 3 (Database List), 4 (Popular Databases), 5 (User Guide), and 6 (Reference Manager). The main content area features a 'User Guide' section with sub-sections: 'general' (containing 'How to use the "Database List"' and 'Electronic Resources Usage Policy'), 'inside' (containing 'Methods for using databases' and 'Support for writing reports, theses and other papers'), and 'graduate' (containing 'Methods for using databases' and 'Support for writing reports, theses and other papers'). A star icon is placed next to 'How to use the "Database List"', and a note says 'Refer to p.4'.

1 Home	The homepage of Literacy.
2 News	New databases are listed here.
3 Database List	You can search the databases that are available at the University of Tokyo. Refer to ★ for how to use (or refer to p.3).
4 Popular Databases	A list of links to popular databases.
5 User Guide	An overview of Literacy. You can access different sections of the Literacy webpages from the links on this page as well as the menu on the left.
6 Reference Manager	Information on a tool for effortlessly creating a list of references.

**Remember!** You can access individual e-journals/e-books on The University of Tokyo OPAC, or E-journal & E-book Portal.



# “Literacy” highlights



Pick up

## A I want to participate in training sessions!

Click “Event” to find out about training sessions on the use of databases. For those who are new to the University of Tokyo, we recommend “First steps to search for books and papers” where you can find information on how to use the University of Tokyo OPAC and how to browse the full text of papers.



Click the title of each training session to learn about its contents. You can also apply to the training session there.



Pick up

## B I want to use the databases from off-campus!

See “Off-Campus” for more information. To start with, refer to “ ■ Using EZproxy.”



Pick up

## C Recommendations from the “Methods for using Databases” page

You can find databases that suit your interests, such as newspapers and magazines, international newspapers, and job hunting. You can also learn search techniques for effective use of databases.



Pick up

## D What can I learn on the “Writing Support” page?

You can find a summary of information that is helpful for writing reports at the university. For example, you can learn how to list the reference materials that need to be included at the end of your report. For those who are writing dissertations, the University of Tokyo webpages about research ethics and helpful information on deciding which journals to submit your paper to are also available.



Pick up

## E I want to obtain the latest information!

To obtain information on training sessions or new databases, see below.

### •Litetopi e-mail newsletter

To subscribe to the Litetopi e-mail newsletter, refer to [Litetopi](#)

### •X (Formerly Twitter)

@UTokyo\_Literacy

[https://twitter.com/UTokyo\\_literacy](https://twitter.com/UTokyo_literacy)



Enjoy learning and create reports effortlessly!



# Let's use the databases!



"Database List" in the University of Tokyo Library System

<https://www.lib.u-tokyo.ac.jp/en/library/contents/database>



To use any of the databases available at the University of Tokyo  
Access from "Database List" on the University of Tokyo Library System website

## ■ Search screen

Keyword: CiNii Research

Source Type: - Any - Subject: - Any - Source Language: - Any - Access to full text: - Any -

Area: - Any - Per page: 40

Search by database name, source type (book, research paper, newspaper article), subject, etc.

## ■ Search results screen

CiNii Research

Off-Campus Open

Access to Database Access to Database (EZproxy)

Click the database name to go to the details page.

The description, source type, subject, and manual of the database are shown here.

## ■ Database details screen

CiNii Research

Off-Campus Open

Access to Database Access to Database (EZproxy)

You can collectively search information on CiNii Articles, CiNii Books, and CiNii Dissertations provided by CiNii. Research data and research project information are also searched.

Giving of citation and citation data has been resumed. The grant rate is about 1.4% of all papers (as of February 2023, according to the response from the NII). (See C-4 of [https://support.nii.ac.jp/en/cir/manual\\_articles\\_result](https://support.nii.ac.jp/en/cir/manual_articles_result))

- [How to access from off-campus](#)
- [Database Manual](#)
- [CiNii Reserach User Guide \(English\)](#) [HTML / National Institute of Informatics]
- [Details Display Screen of Articles \(English\)](#) [HTML / National Institute of Informatics]

provider	National Institute of Informatics: NII
access to full text	access
source type	Books Journal Articles Doctorial Dissertations
subject	General Fields
language	Japanese, Western language

### Using the database

When using it **on campus**  
When the "OPEN" icon is showing

Access to Database

When using from **off-campus**

Access to Database (EZproxy)

UTokyo Account login screen

# Electronic Resources Usage Policy

Be sure to read it!  
Be sure to follow it!

- 1.It is prohibited to use the electronic resources for purposes other than personal academic research and education.
- 2.It is prohibited to transfer any information acquired using this service to third parties (This will be considered a breach of the publishing contract / copyright infringement).
- 3.By the publisher terms of use, it is prohibited to download a large amount of data (including the main text of a dissertation) contained in databases, e-journals, and e-books. In case of breach, the publisher may block the IP address, making the data unavailable throughout the university. (Disable the “prefetch link” function in the browser.)
- 4.Manage your UTokyo Account and password securely to avoid disclosing them to third parties. Additionally, access this service from your own personal computer whenever possible. By accessing it from a computer that is not managed by you, your account details and password can remain on the computer and may be misused by someone else.
- 5.Adhere to the University of Tokyo Information Ethics Guidelines (<https://www.u-tokyo.ac.jp/adm/cie/ja/index.html>).
- 6.Some of the electronic resources may not be available for use with certain network firewalls.
- 7.Some of the databases, e-journals, and e-books that can be accessed on campus cannot be accessed via EZproxy.
- 8.When you finish using EZproxy, close the browser completely.

Electronic Resources Usage Policy

<https://www.lib.u-tokyo.ac.jp/en/library/literacy/user-guide/campus/caution>



How do I make inquiries?



Access ASK Service for any inquiries.

ASK Service

<https://opac.dl.itc.u-tokyo.ac.jp/opac/ask/?lang=1>

